



NIGERIAN NATIONAL PETROLEUM CORPORATION

**NNPC Towers, Herbert Macaulay Way, Central Business District,
P.M.B 190, Garki, Abuja, Nigeria.**

REQUEST FOR EXPRESSION OF INTEREST FROM PROFESSIONAL ESTATE SURVEYORS AND VALUERS FOR THE PROVISION OF VALUATION AND LAND ACQUISITION SERVICES FROM 2021 to 2023

1. INTRODUCTION

The Nigerian National Petroleum Corporation (NNPC) is an integrated oil and Gas company engaged in petroleum/gas exploitation, transportation, storage and marketing. In compliance with the Public Procurement Act 2007, NNPC intends to engage the services of qualified and reputable professional Estate Surveyors and Valuers that would be required from time to time in the course of its daily operations, and to meet up with statutory requirements from 2021 to 2023.

2. SCOPE OF SERVICES

The scope of services shall include the determination of Fair Market, Indemnity, and Reinstatement Values, as well as compensation values of unexhausted improvements as may be required. To this end, the expression shall cover the two (2) primary areas of the required services viz; **Valuation**, and **Land Acquisition & Compensation**.

3. ELIGIBILITY CRITERIA

In accordance with the Public Procurement Act of 2007, extant laws and NNPC policies and guidelines all interested bidders seeking to be considered must satisfy the following requirements specified below:

- a. Updated Financial Evidence of Current registration with Estate Surveyors and Valuers Registration Board of Nigeria (ESVARBON).
- b. Evidence of Business Name or Certificate of Incorporation issued by Corporate Affairs Commission (CAC), certified true copies of Memorandum and Articles of Association of the company, CAC form C02 and C07 (Particular of Directors) for Nigerian companies and/or similar document of Incorporation for foreign companies, certified true copies of statutory

documents indicating ownership structure of company, name(s) of major shareholders and percentage shareholding.

- c. Company's Tax Clearance Certificate for the last three (3) years (2018, 2019 & 2020) expiring on 31st December 2021.
- d. Evidence of Registration with the Financial Reporting Council of Nigeria (FRCN) in accordance with Section 33(a) of the FRC Act, 2011.

Note: Each requirement as listed above (a-d) are deemed as mandatory and will be considered as 'Fatal flaw'. Full detail of Company profile and a signed letter of application indicating interest on the company's letterhead paper bearing amongst other, telephone number, email address and company's full address with a comprehensive company profile addressed to NNPC.

- f. Evidence of compliance with the provisions of Industrial Training Fund (ITF) Amendment Act 2011 by inclusion of current copy of compliance certification from the Industrial Training Fund expiring on 31st December 2021 OR similar document for foreign companies.
- g. Evidence of compliance with the Nigerian Social Insurance Trust Fund (NSITF) Act by inclusion of current copy of compliance certificate expiring on 31st December 2021.
- h. Evidence of compliance with PENCOM Reform Act 2004 by inclusion of valid Pension clearance certificate expiring on 31st December 2021 OR similar document for foreign companies
- i. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31st December 2021 or valid Certificate issued by BPP.
- j. A prospective bidder shall make provision of sworn affidavit to support action as follows:
 - I. Disclosing whether or not any officer of the relevant committees of the Nigerian National Petroleum Corporation or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars
 - II. To allow NNPC verify all claims made in your submission;
 - III. To allow NNPC verify that your organization is not in receivership, nor the subject of any form of insolvency of bankruptcy proceedings or the subject of any form of wrong up petition or proceedings
 - IV. To confirm that the company is not a replacement for a hitherto tax defaulting company.
- k. A written statement confirming that your company does not have any Director who has been convicted in any country for a criminal offence

relating to fraud or any financial impropriety or criminal misrepresentation of falsification of facts relating to any matter;

- l. A written statement confirming that the firm does not have any existing loan or financial liability with a bank or other financial institution.
- m. Audited Account for the past three (3) years (2018, 2019, & 2020), which must be signed and bear the stamp of a reputable and verifiable Audit Firm.
- n. Demonstration of an average minimum Turnover of ₦250million and a Net worth of at least NGN75 Million for the financial years ending: 2018, 2019 and 2020 respectively.
- o. Evidence of at least three (3) similar Valuation and Land Acquisition services provided within the last ten (10) years (2011 - 2020).
- p. Relevant and verifiable cognate experience on similar projects in the last five (5) years (2016 -2020) with progress photographs (Job completion certificates required in each completed work).
- q. Evidence of company verifiable field work tools/equipment - Photographs of:
 1. GPS devices, Cameras, Measurement Instruments
 2. Personal Protective Equipment (PPE) e.g. Safety Wears, Life Jacket; Helmet etc.;
 3. Company Operation Vehicle e.g. Van, Pick up, Hilux etc.

4. COMPLIANCE WITH THE NIGERIAN CONTENT ACT

Compliance with Nigerian Content Act shall be a major consideration in the selection of applicants. Interested applicants must submit a detailed Nigerian Content execution strategy to the satisfaction of the NCDMB, clearly setting out Nigerian Content commitments for subcontracting in the areas of:

- 4.1 Current and in-place organizational structure with detailed experience and skills of key management personnel with names. Provide evidence (personnel list and position organizational chart). Percentage of management that are Nigerian nationals and the percentage of the total workforce that are Nigerians.
- 4.2 Nigerian Content plan that demonstrates full utilization of Nigerian labour and services with detailed description of role, work scope and man-hours in order to achieve minimum target as set out in the requirement of the NOGICD Act 2010.
- 4.3 Detailed past/present commitment to staff training and development of Nigerian personnel (where applicable).

5. SUBMISSION OF EXPRESSION OF INTEREST (EOI) DOCUMENTS/CLOSING DATE

DUE TO THE COVID-19 PANDEMIC, ALL BIDS MUST BE SUBMITTED ELECTRONICALLY ON THE NNPC/NipeX TENDER PORTAL.

- 5.1 To be eligible for this tender exercise, interested bidders are required to submit the following mandatory details as outlined below to SCMTenders@nipex.com.ng on or before **12:00 noon, Thursday 22nd April 2021**
 - a. Company's name
 - b. Company's full address
 - c. Company's authorized contact person(s) name to include
 - d. Phone number
 - e. Company's e-mail address
- 5.2 Section 5.1 (a-e) above is a mandatory requirement to register your company for participation in this tender process in the NNPC/NipeX tender process portal.
- 5.3 All interested companies who do not provide the mandatory details as requested in Section 5.1 (a-e) above as at **12:00 noon of Thursday 22nd April 2021 will no longer have access to the NNPC/NIPEX Portal.**
- 5.4 Individual bidders would be duly notified on their registration in the NNPC/NIPEX tender portal. Thereafter, the bidder would have access to make their submissions on the NNPC/NipeX Tender Portal.
- 5.5 All documents should be submitted online through the electronic NNPC/NIPEX Tender Portal on or before **12:00 Noon Thursday 6th May 2021 to: www.nipex-ng.com.**
- 5.6 All Expression of Interest shall be opened virtually, following the deadline for bids submission at 12:00 Noon on Thursday 6th May, using the NNPC Microsoft Teams.
- 5.7 In case of any unscheduled holiday on the Bid submission date, the deadline for submission of bids will take place on the next working day. Accordingly, Expression of Interest Closing Date/time be extended to the next working day and time.

6. IMPORTANT INFORMATION

Bidders acknowledge and accept, with respect to this tender that:

- a. NNPC will only accept documents received electronically via the designated NipeX portal. Bids received in any other form shall not be accepted.
- b. Timely submission is the responsibility of the bidder.
- c. At the deadline of bids submission, bidders will no longer have access on the NipeX portal to submit their bid.
- d. The uploading of large electronic files may take time and as such, bidders must allow for sufficient time to fully transmit all files prior to the bid closing time.

- e. All submissions must be in a readable PDF format. If the electronic files containing the tender documents are corrupted, contain a virus or are unreadable for any reason NNPC reserves the right to reject the tender documents.
- f. Bidders are advised that NNPC may not discover corrupted or unreadable files submitted via the NipeX portal until after the tender submission deadline.
- g. NNPC is not responsible for errors or failures in the Bidder's own systems, and No extension of the submission deadline or time will be granted.
- h. NNPC accepts no responsibility for Bidder's misunderstanding of the instructions or incorrect usage of the NipeX portal system.
- i. All companies who have submitted their mandatory details and registered on the NipeX portal and external observers shall be invited to attend a virtual Expression of Interest opening session through Microsoft Teams to be communicated.
- j. NNPC shall deal directly with only authorized officers of the interested companies and not through individuals or agents.
- k. All costs incurred by your company as a result of this Invitation to submit Expression of Interest and any subsequent request for information shall be to your account.
- l. This Invitation to Expression of Interest process and any related process neither creates any commitment by NNPC nor establishes any legal relationship.
- m. All information must be provided in English Language
- n. Only shortlisted companies at Expression of Interest evaluation will be contacted at a later date for submission of Request for Proposals.
- o. NNPC is not bound to shortlist any company and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED: NNPC MANAGEMENT